



STE Conditions of Registration

1. Registration policy

The 2019/20 early bird Registration fee is \$125.00. After the deadline, **May 13, 2019**, an additional \$50 fee applies. The registration fee is NON REFUNDABLE. The online registration form and all fees must be submitted before lessons can begin.

2. Payments and Fees

STE accepts two payment methods for lesson fees and instrument rentals:

1. Annual payment, through cash or cheque.
2. 10 monthly payments through direct bank withdrawal. Parents will complete an *Automatic Withdraw Payment Agreement* (can be found on STE website) and submit it to the STE office. STE will withdraw money from your account on the 1st day of each month, from September to June. A \$25 administrative charge will be added for each late payment. A \$40.00 service charge will be applied for each NSF or declined debit transaction.

3. Lesson Calendar

Students will have 38 weeks of private lessons in total.

There will be NO private lessons for the weeks of December 23, December 30, 2019 and March 23, 2020. Lessons that fall on a statutory holiday are also included in the 38 week term. Please refer to the [online calendar](#) and verify the schedule with your teacher.

4. Missed Lessons

If a student is absent from a lesson for any reason, there will be NO REFUND. Should a teacher cancel a lesson, the option is to either make up the lesson at a later time, or a refund will be discussed. Refunds are issued at the end of the STE fiscal year in June.

5. *Private Lesson Length*

The private teacher, in consultation with the parent, shall determine the private lesson length. If the private lesson length changes within the year, parents will need to notify the office and make any adjustments in lesson fees. Adjustment forms are available at the STE office and must be reviewed and signed by your private teacher.

6. *Withdrawing from STE*

Withdrawing from the program should be discussed first with your child's private teacher. Should you choose to withdraw your child from the program, you will have to provide a 30-day written notice to the STE office. Withdrawal forms are available online or at the office, and must be signed by the student's private teacher and by the STE Administrator. If the written notice is not given, you will forfeit one month's lesson fee.

7. *Volunteering*

Donations and volunteering are essential for our program!

We ask each family to commit to their assigned volunteer duty. Two volunteer deposit cheques of \$125.00 each will be held until its completion. If you have not done your volunteer duty by June 20th, your cheque will be cashed.

In lieu of volunteering, you may provide a \$250.00 donation. Any donation and/or cashed volunteer deposit cheques will receive a tax-deductible receipt.

8. *Receipts*

STE provides charitable donation receipts to both individual and organization donations. STE also issues receipts upon request for lesson fees and registration fees.

9. *Society Membership and Participation*

By registering your children with STE, you become a member of the Society for Talent Education. As a non-profit organization, STE relies on the participation and dedication of our members in order to continue providing high-quality string instruction for students. The Annual General Meeting held each fall is an important event for members to share their thoughts and ideas, as well as to learn about its functioning. Attendance at this meeting is an important part of your child's musical education at STE and is highly encouraged.

STE members are, by extension, members of the Suzuki Association of the Americas, which is governed by the SAA "Aspirational Code of Ethics" (found on SAA's web site).

10. Communication

In order to receive pertinent information (concert dates, lesson schedules, last minute cancellation of private or group lessons due to inclement weather or other emergencies, etc.), it is critical that you read all newsletters and corresponding emails. It is also important to check our website: <http://ste-suzukistrings.org/> on a regular basis for news, events and updated information.

11. Student Learning and Practicing

The Suzuki Method is based on the triangle, in which the student, parent, and teacher all contribute to learning. Its success depends on full participation in private lessons, group lessons, daily home practice and daily listening.

To facilitate continuous learning, a parent or caregiver is expected to attend lessons with the student to take notes of the lesson activities and assignments, and practice with the student at home each day.

Supplementary music activities, either through school programs or extracurricular activities, may broaden the student's learning and experience. However, they are not an effective substitute for daily practice at home.

12. Visual/Audio Image Release

By agreeing to this condition, you grant permission to Society for Talent Education, its employees and volunteers to take and use visual/audio images of your child. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, video recordings, audio clips, or accompanying written descriptions. STE will not materially alter the original images, but requests that you acknowledge STE as the owner of the images and all rights related to them. The images may be used in any manner or media without notifying parents and care givers, such as through our website, publications, promotions, broadcasts, advertisements, and posters. STE, its employees and volunteers, including any business authorized to publish and/or distribute a finished product containing the images, are released from any claims, damages or liability which you may ever have in connection with the taking or use of the images or printed materials with the images.

We look forward to another year with you!