



STE Conditions of Registration (2026-2027)

1. Registration Policy

Registration is due on **May 16, 2026** for returning students. Registration forms received after this date will incur a **\$25 late fee**. Late registrations may delay class scheduling and the admission of new students. We appreciate your timely submission.

The **registration fee is non-refundable**. The online registration form and all applicable fees must be submitted before lessons can begin.

2. Payments and Fees

By completing an Automatic Withdrawal Payment Agreement (available on STE's website), you authorize STE to withdraw funds for the following:

1. Registration fee on **July 1, 2026**
2. Lesson fees and instrument rentals (choose one):
 - Annual payment on **September 1, 2026**, or
 - Monthly payments on the **1st of each month (September–June)**
3. Optional donation on **July 1, 2026**
4. Volunteer deposit, processed on **May 31, 2027**, if volunteer duties are not completed

A **\$25 administrative fee** will be applied to late payments. A **\$40 NSF fee** will be charged for any declined or returned transactions.

3. Lesson Calendar

Students will receive **38 weeks of private lessons**.

There will be **no private lessons** during the following periods:

- December 21–27, 2026
- December 28, 2026 – January 3, 2027
- March 29 – April 4, 2027

Statutory holidays are included within the 38-week term. Please refer to the online calendar and confirm your schedule with your teacher.

4. Missed Lessons

Weekly lesson times are a shared commitment between teacher, parent, and student.

- A minimum of **24 hours' notice** is required for missed lessons
 - Make-up lessons are subject to teacher availability
 - **No make-ups** for no-shows or late cancellations
 - Maximum of **6 make-up lessons per year**
 - Additional make-ups are at STE's discretion
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5. Private Lesson Length

Lesson length is determined by the teacher in consultation with the parent.

If lesson length changes during the year, parents must notify the office and adjust fees accordingly. Adjustment forms must be completed and signed by the private teacher.

6. Withdrawal Policy

Withdrawal should first be discussed with your child's private teacher.

- A **30-day written notice** must be submitted to the STE office
 - **No withdrawals after April 1**
 - Withdrawal forms must be signed by both the teacher and the Managing Director
 - Failure to provide notice will result in forfeiture of **one month's lesson fee**
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7. Volunteering

Volunteering and donations are essential to our program.

Each family is expected to complete their assigned volunteer duty. If not completed by **May 31, 2027**, the volunteer deposit will be processed as a donation.

- For your records -

Alternatively, a **\$250 tax-deductible donation** may be made in lieu of volunteering. STE is a registered non-profit organization, and tax receipts will be issued.

8. Receipts

STE provides charitable donation receipts for all eligible donations.

Receipts for lesson and registration fees are available upon request. A **\$25 service fee** applies to receipt requests from non-STE members.

9. Society Membership and Participation

By registering your child(ren), you become a member of the Society for Talent Education (STE).

As a non-profit organization, STE relies on member participation. The **Annual General Meeting (AGM)** held each fall is an important opportunity to learn about STE's operations and contribute feedback. Attendance is strongly encouraged.

STE members are also members of the Suzuki Association of the Americas and are guided by its Aspirational Code of Ethics.

10. Communication

To stay informed about schedules, concerts, and updates:

- Please read all newsletters and emails carefully
- Visit our website regularly: <http://ste-suzukistrings.org/>

Timely communication is essential, especially for weather-related or emergency updates.

11. Student Learning and Practice

The Suzuki Method is based on a collaborative triangle: **student, parent, and teacher**.

Success depends on:

- Regular attendance at private and group lessons
- Daily home practice and listening
- Active parental involvement

- For your records -

A parent or caregiver is expected to attend lessons, take notes, and support daily practice at home.

While additional music activities are beneficial, they do not replace consistent daily practice.

12. Digital Media, Privacy & Online Safety Policy

STE is committed to protecting student privacy and safety, especially in an evolving digital environment.

A. Image & Recording Consent (Optional)

Parental consent is required for the use of student images or recordings.

This includes photographs, videos, audio recordings, live streams, and written descriptions.

Parents may choose to:

- Grant permission for educational and promotional use, or
- Decline permission for public use

Consent may be withdrawn at any time in writing. STE will make reasonable efforts to remove content, though third-party sharing cannot be controlled.

B. Limited & Responsible Use

If consent is granted:

- Content will be used only for STE-related purposes
 - Students will not be identified by full name without additional consent
 - No sale or distribution to third parties
 - No use that compromises student safety or dignity
 - Only minor edits (e.g., cropping, brightness) will be made
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C. Digital Storage & Protection

- Files will be stored on secure, password-protected platforms
 - Access limited to authorized staff and teachers
 - Pedagogical recordings will not be shared externally without consent
 - Files retained only as long as necessary
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D. Online Classes & Virtual Participation

By participating online:

- Families acknowledge inherent privacy risks
- STE will use reputable platforms and security settings
- Parents should supervise participation
- Lessons may be recorded for internal educational use only

E. Live Streaming of Performances

- Parents will be notified in advance
- Access will be limited to STE families and invited guests when possible
- Recordings will not be publicly archived without additional consent

F. Withdrawal of Consent

Consent may be withdrawn at any time in writing. Withdrawal applies to future use only and does not affect previously distributed materials.

We look forward to another wonderful year with you!